

VERTEX PRECISION & ENGINEERING PVT.LTD.

Regular MRM No.01

Date: 01.05.2013

DOC. NO. : QF/07 CL. NO. : 5.6 PG. NO. : 01 of 02

1.	Review of Quality Policy & objectives for its effectiveness & suitability.				Responsibility	Target Date
	Reviewed Quality Policy & it is suitable for our Organisation.				Prorpritor	
	Reviewed Quality Objectives & decided to continue.				Prorpritor/ MR	
	Quality Objectives	Present status	Target	Action Plan		
A	To achieve zero customer complaints.	100%	100%	To maintain		
B	Inhouse Rejection % – To keep below 0.5% per month.	0.05%	Below 0.5%	To maintain		
C	Customer End Rejection – To keep 0 per month.	0	0	To maintain		
D	Customer Satisfaction Index min 80% per annum.	84.44%	80%	To maintain		
E	Provide training to employees – Minimum 06 hours per year	03 hours	06 hours	To achieve		
2.	Results of audits				MR	
	Internal Audit was carried out dated 10.04.2012					
	No of Internal Audit: 1					
	Total No of NC's in Internal Audit: 02 Nos.					
	Dept. & Clause wise NC's per Internal Audit:					
	Dept.	Clause	No of NC's	Total		
	MR	4.2.3	1	2		
	QA	8.2.4	1			
	Weak area as per Internal Audit & CAPA taken in Internal Audit Corrective Action Report					
	Tentative date of next Internal Audit:					10.11.2013
3.	Customer Feed Back				Prorpritor	
	No of Customer Complaints received – Nil					
	CAPA not required					
	Till now 06 no of jobs are under development.					
	No requirement of any resources for above.					
	Customer satisfaction index received from 03 customers & overall CSI of all customers found 84.44% i.e. meeting objectives requirements.					
4.	Training:				MR	
	Training plan v/s training conducted during the period (Details in Annual training record).					
	Training conducted as per training plan.					
	Employees Training have given by external agency (SCS).					
	Interview taken & question answer session taken after training & found satisfactory, hence training imparted effective.					
5.	Process Performance & Product Performance: -				Production I/c	
	There is no change in current process for all products.					
	Average In house Non conformity is 0.05%					
	Action taken (N.C Register) to reduce non conformance					
	There is no change in process for development of new product.					
	There are no resources needed for above.					

VERTEX PRECISION & ENGINEERING PVT.LTD.

Regular MRM No.01

DOC. NO. : QF/07	CL. NO. : 5.6	PG. NO. : 02 of 02	
6.	Maintenance (Machinery)	Responsibility	Target Date
	Preventive Maintenance	Production I/c	
	As per preventive maintenance plan maintenance is carried out.		
	Approximate 3 hrs is utilized for P.M. of m/c.		
	There is no change in P.M. plan still no major breakdown maintenance.		
	Break Down Maintenance	Production I/c	
	Production loss due to breakdown per m/c per month – Till date no major breakdown maintenance		
	No production loss due to power failure or other failure.		
7.	Status of Corrective & Preventive action:		
	CAPA against customer complaint (Jan 13 to June 13) – Not required, as no complaint	QA I/c	
	CAPA against in house rejection (Jan to June 13) – Total average In house rejection is 0.05%, CAPA taken in N.C. Register to reduce it.	QA I/c	
	CAPA against supplier's rejection (Jan 13 to June 13) – No supplier rejection till date so no CAPA required	QA I/c	
8	Follow up action from Previous MRM.	MR	
	No Previous MRM, so no follow up actions required.		
9	Change that could affect the QMS	MR	
	Till date no change in QMS.		
10	Recommendation for improvements	All	
	Quality objectives are decided as Area of Improvement. Refer C.I. Register (QF/16) for status.		
	No improvement required still in plant layout.		
11	Review Output		
A	Improvement of effectiveness of Quality Management System & its process – Production time has been reduced.	Prorpritor	
B	Improvement of product related to Customer Requirement – Packing of product has been done in better way to avoid damage. Rejection has been reduced.	Prorpritor	
C	Resource Needs – No extra resources required.	Prorpritor	
D	MRM is taken six monthly for better results & improvement.	MR	
E	Suggestions are taken by employees for improvement.	MR	
Sr. No.	Name	Designation	Sign
REV NO:00		REL DATE: 01.05.2013	