

## **SAMPLE** Production Schedule (Narrative Format)

This is a **sample** production schedule showing the dates and periods for each major stage of production.  
This has been done in a narrative format, but could also be done in a calendar format.

<u>Stage</u>	<u>From</u>	<u>To (times)</u>	<u>Period</u>	<u>Notes</u>
Pre-production <i>Location recce</i>	Monday 5 January <i>Tuesday 13 January</i>	Friday 23 January <i>0830 – 1230</i>	2 weeks <i>4 hours</i>	<i>All key crew booked</i>
Shoot	Monday 19 January	Friday 23 January	5 days	
Edit	Monday 19 January	Friday 6 February	3 weeks	<i>Edit asst. required nights during shoot week</i>
Rough cut screening	Monday 2 February		–	
Investors' screening	Wednesday 4 February		–	
Compile	Friday 6 February		6–8 hours	<i>Edit asst. required night Thur 5 &amp; all day Fri 6</i>
Grade	Tuesday 10 February	0900 – 1400	4–5 hours	<i>booked</i>
Online	Tuesday 10 February	1600 – 2000	3–4 hours	<i>booked</i>
<i>Master tech check</i>	<i>Thursday 12 February</i>	<i>tbc</i>	<i>2 hours</i>	<i>to be confirmed</i>
Tracklay/foley	Saturday 7 February	Tuesday 10 February	4 days	<i>booked</i>
Mix	Wednesday 11 February	0900 – 1700	8 hours	<i>booked</i>
Dubs/tech checks	Thursday 12 February			<i>Facility yet to be confirmed &amp; booked</i>
Master/delivery	Friday 13 February			<i>PA to assist with deliverable</i>