

EMS Training Log (Sample)

Training Topic	Attendees*	Frequency	Course Length	Course Method	Comments	Date Completed
EMS Awareness						
Supervisor EHS Training						
Hazardous Waste Management						
Hazardous Waste Operations						
Spill Prevention & Response						
Chemical Management						
Emergency Response						
Accident Investigation						
Hazardous Materials Transport						
Hazard Communication						
Personal Protective Equipment						
Fire Safety						
Electrical Safety						
Hearing Conservation						
Confined Space Entry						
Lock-out/Tag-out						
Bloodborne Pathogens						
Job-Specific Training (list)						

- Attendees Code**
- 1: All Employees
 - 2: Supervisors / Managers
 - 3: Operators
 - 4: Maintenance
 - 5: Material Handlers
 - 6: Engineering

Training Needs Analysis—Procedures and Work Instructions by Area/Department Form (F-005.02)

Procedure/ Work Instruction Number	Title	Production							Facilities and Maintenance				Material Handling and Storage			
		Scrap Yard & Prep	EAF	Ladle Metallurgy Station	Caster	Rolling Mill	Offline Straightening	Finishing	Maintenance	Bag House	Mobile Equipment	General Facility	Scrap Yard and Scale	Shipping	Oil and Fuel Storage	Slag Processing

Training Needs Analysis—Environmental Courses Form (F-005.01)

Date:

Course	Employees Requiring Training	Source of Training	Duration (Hours)	Frequency