 KALYANI	ENVIRONMENTAL, OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM PROCEDURE	Doc. No. : EOHS-04
	IDENTIFICATION OF EOHS OBJECTIVES, TARGETS AND PROGRAMMES	Rev. No. : 00
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1.0 PURPOSE:

To establish, implement & maintain a procedure for setting EOHS objectives and targets and developing the EOHS Management Programme for achieving Environmental, OH&S objectives and targets.

2.0 SCOPE:

Applicable to the activities, processes, products and services of KFL covered under the scope of EOHS Management Systems.

3.0 RESPONSIBILITY:

Respective Dept Heads.

4.0 DEFINITION:

4.1 Objective - Overall EOHS goal arising from the EOHS Policy that an organization sets itself to achieve, and which is quantified where practicable.

4.2 Targets - Detailed performance requirement, quantified where practicable applicable to the organization or part thereof, that arises from the EOHS objectives and that needs to be set and met in order to achieve those objectives.

4.3 EOHS performance - measurable results of the EOHS Management System, related to an organization's control of its environmental aspects / OH&S Hazards, based on its EOHS policy, objectives and targets.


5.0 PROCEDURE :

5.1 List of significant aspects (EOHS-ML-07), List of Significant Risks & unacceptable Hazards (EOHS-ML-13) is prepared based on the significant Impact / Risk assessment.

5.2 EOHS MR, Dept heads shall review the significant aspects/Hazards and consider for setting as objectives.

5.3 Also whenever an Aspect/Hazard is leading to a Business concern, management can decide on taking it as an objective as policy decision along with the other set objectives.

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Date	02.04.2012	02.04.2012	02.04.2012

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5.4 EOHS objectives and targets are established within the context of KFL and are decided based on:

- a. EOHS Policy - Objectives to be in line with the stated EOHS Policy
- b. Legal and other requirements- whether the aspect/Hazard is a legal Requirement and present status with respect to the consent /legal Requirement.
- c. Technological options - whether it is technically possible to reduce the Scale of the Aspect/Hazard
- d. Financial requirements- whether financial budget is available for Implementing the necessary change
- e. Operational requirement - what will be the operational control to reduce the impact/ risk
- f. Business requirement - whether the objective will be important from business point of view.
- g. Views of interested parties - Views / concerns of interested parties and what should be the control and whether it will be beneficial for them.

5.5 The reviews of above considerations are recorded in the establishment of EOHS objectives (EOHS-ML-15). CFT shall be involved in setting the EOHS objectives.

5.6 Wherever financial sanctions are required, EOHS MR shall discuss with Managing Director for obtaining necessary approvals / sanctions.

5.7 CFT shall maintain Establishment of EOHS Objectives, Targets & Programme(s). .

5.8 EOHS objectives and targets shall be established for each relevant function by CFT. An up-to-date list of objectives and targets shall be maintained by EOHS MR.


5.9 The list of EOHS objectives and targets (EOHS-ML-15) shall be communicated to all the relevant personnel for effective implementation of action plans and achievement of targets.

5.10 EOHS objectives and targets shall be reviewed every year, if applicable, in light of new regulations, new projects and commitments and changes in operations and updated.

5.11 The CFT shall develop a detailed EOHS Management programme for achieving the objective. The programme shall detail the responsibility, time frame and the action plan by which the EOHS objectives can be achieved. The Management Director shall approve the EOHS Management programme.

5.12 EOHS MR shall review periodically, the progress of activities detailed in programme for implementation and its effectiveness. In case of any deviations or changes required in the

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programme, CFT shall amend the programme in consultation with MR & it shall be discussed during Management Review Meeting for final approval and updating the documented programme accordingly. Progress of Management Programme shall be recorded in Management Programme monitoring report every quarterly based on the target of Management Programme. (EOHS-ML-08)

5.13 The status of the EOHS objectives and Management programme shall be reviewed by CFT whenever there is a project related to new or modified activities, processes, products or services.

5.14 The progress of the Management Programme is monitored activity-wise and details are recorded. Once the EMP is completed, the status of completion is recorded in MP closure report (EOHS-F-04) and operational control / Work Instructions shall be established if required for monitoring.

5.15 The status of the EOHS objectives and Management programme shall be reviewed in Management review meetings.

5.16 The EOHS policy and objectives shall be reviewed and revised based on the progress, changing circumstances and as a commitment for continual improvement.

6.0 Document / Record reference:

S. No.	Document /Record Description	Reference No.
1	List of significant Aspects and Impacts	EOHS-ML-07
2	List of Significant Risks & Un acceptable Hazard	EOHS-ML-13
3	List of EOHS Management Programme	EOHS-ML-08
4	List of EOHS Objectives.	EOHS-ML-15
5	Management Programme closure report	EOHS-F-04
6	EOHS Management Program	EOHS-F-02

7.0 ISO & OHSAS ref:

Clause ref 4.3.3 of ISO 14001:2004 & OHSAS 18001:2007

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