

## VINATI ORGANICS LTD.

## MANAGEMENT REVIEW MEETING

Chair Person : Executive President

SEMS MRM Meeting No. 01

Date : 20.06.2011

Present: All HODs

Sr. No.	Agenda Points	Observations / Views	Remarks/ Comments Of Status / Improvement & Resources Required	Action By	Target
1	Management Review & follow up actions.	Being a 1 <sup>st</sup> MRM no review of previous MRM. Progress of SEMS implementation reviewed targets & EHS audit recommendations from M/s. BASF & IFC.	All budgetary approvals reced. Were reviewed against actual on site work progress. Also additional approvals discussed & sanctioned by EP to fulfill EHS audit recommendations.	EP & HODS	NOV 2011
2	Internal / External Audit results & Status of corrective and preventive actions	Results of SEMS IA - 01/11 & EHS audit recommendations from M/s. BASF & IFC reviewed along with applicable CA & PA.	Progress of SEMS implementation found satisfactory. Various proposals for civil & fabrication work approved with review of work progress, applicable CAPA.	EP & HODS	NOV 2011
3	Participation & consultation.	<ul style="list-style-type: none"> <li>SEMS committee MOM discussed &amp; reviewed.</li> <li>Training &amp; HRD activities.</li> </ul>	<ul style="list-style-type: none"> <li>Applicable CAPA / actions completed as recommended by SEMS committee.</li> <li>Training is in progress as per Training calendar &amp; all SEMS topics are covered.</li> </ul>	EP & HODS	NOV 2011
4	Evaluation of compliance with legal requirements and other requirements	Legal register reviewed for adequacy & for complaints or communication from / to statutory bodies & public / other agencies.	Applicable legal and other Compliances are up to date. Review of SEMS Policy, objectives and targets to meet changing circumstances including laws / regulations and relevant notifications, process modifications, new equipment, expansion programmers etc. towards commitment to continual improvement and improved SEMS performance.	EP & HODS	NOV 2011
5	Performance of EMS and OHSMS	Implementation is in progress. Progress is satisfactory.	Reviewed SEMS Policy, objectives and targets to meet changing circumstances including laws / regulations and relevant notifications, process modifications, new equipment, expansion programmers etc. towards commitment to continual improvement and improved SEMS performance. <b>No major change initiated.</b>	EP & HODS	NOV 2011

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6	Status of non conformances, accidents, incidents and near misses	No major NCs, incidents and near misses.	Performance is satisfactory.	EP & HODS	NOV 2011
7	Status of the SEMS objectives, targets and programmes	Implementation of various departmental objectives, targets and programmes is in progress.	Progress is satisfactory.	EP & HODS	NOV 2011
8	Requirements related to environmental aspects and OH&S risks.	Work is in progress as defined through SEMS manual & recommendations of M/s. BASF / IFC.	Necessary resources arranged with budgetary approvals to fulfill applicable legal & other requirements w.r.t. environmental aspects.	EP & HODS	NOV 2011
9	Recommendation for improvement Results of participation & consultation	All recommendations of SEMS committee, & EHS audit recommendations from M/s. BASF & IFC were implemented.	All resources are available.	EP & HODS	NOV 2011
10	Review of training / HRD activities including training effectiveness for Occupational Health & Safety issues.	Training is in progress as per Training calendar & all SEMS topics are covered.	Training activity is as per schedule with provision of necessary resources.	EP & HODS	NOV 2011

<b>MOM BY: MR</b>	<b>Chair Person : Executive President</b>
<b>SEMS MRM Meeting No. 01/11:Date : 20.06.2011</b>	

**CC: To HODs by Mail**

agpatil@vinatiorganics.com , dtadeshmukh@vinatiorganics.com ; vmdeshpande@vinatiorganics.com ; mhddesp@vinatiorganics.com ; mhdehs@vinatiorganics.com ; mhdelec@vinatiorganics.com ; mhdmech@vinatiorganics.com ; mhdutility@vinatiorganics.com ; nkkhabya@vinatiorganics.com ; pkmaheshwari@vinatiorganics.com ; rjbhuskute@vinatiorganics.com ; skbhatia@vinatiorganics.com ; vinmhd@vinatiorganics.com, vdshelar@vinatiorganics.com ; bslathi@vinatiorganics.com ; jayesh@vinatiorganics.com